

The Associated Press Stylebook 2020: Entries to Know

NOTE: Purchase the 55th Edition (2020-2022) of the AP STYLEBOOK AT APSTYLEBOOK.COM.

In addition to the STYLEBOOK entries below, you should be knowledgeable of the PUNCTUATION chapter in the AP Stylebook.

A

Abbreviations and acronyms
Academic degrees
Academic departments
Academic titles
Accept/except
Addresses
Adult
Adverse/averse
Adviser
Affect/effect
African American
Ages
All right
Alumnus/alumni/alumna/alumnae
Among/between
a.m./p.m.
Animals
Annual
Anti-
Apostrophe (See *Punctuation* section.)
App
Arabic numerals
Army
Associated Press
Association

B

Bachelor of Arts/Bachelor of Science
Because/since
Blog
Boy, girl
Brand names
Byte

C

Capitalization
Capitol
Cellphone
Citizen/resident/subject/national/native
City council
Collective nouns

Committee
Company/companies
Company names
Complement/compliment
Complementary/complimentary
Composition titles
Congress
Contractions
Coronaviruses (COVID-19)
Corporation
County
Courtesy titles

D

Dangling modifiers
Datelines
Dates
Days of the week
Day to day/day-to-day
Decades
Decimal units
Department (esp. Department of Agriculture)
Dimensions
Directions and regions
Disk, disc
Distances
Doctor
Dollars
Domain names
Door to door, door-to-door
-down

E

Earth
E-book
E. coli
Ecology
Either/or, neither/nor
Elderly
Email
Ensure, insure, assure
Essential clauses/nonessential clauses
Essential phrases/nonessential phrases
Ethanol
Events
Every day, everyday
Ex-

Eye to eye, eye-to-eye

F

Facebook
Family names
Farther/further
Federal
Female
Fewer, less
Florida
Food
Foot
Fractions
Full-
Fundraising

G

Geographic names
Girl
Global warming
Google
Governmental bodies
Governor
Grade, grader
Graduate

H

Half-
Hands-off/hands off
Hand to hand, etc.
Happy holidays, merry Christmas
Hashtag
Highway designations
Hispanic
Historical periods and events
Holidays and holy days
Homicide, murder, manslaughter
Hurricane
Husband, wife

I

Illegal
-in
In-
Inch
Incorporated

Initials
Instagram
Internet
Intra-
iPad
iPhone
iPod
Italics
It's/its

J
Jail
Jargon
JPEG, JPG
Judge
Junior, senior

K

L
Lay, lie
Legislative bodies
Legislative titles
Legislature
Like, as
-ly

M
Mad cow disease
Manager
Man, mankind
Master of Arts/Science
Medfly
Media
Midwest region
Miles per gallon
Miles per hour
Military titles
Millions, billions, trillions
Months

N
Names
National FFA Organization
No.
Northeast region
Numerals

O
Off of
Off-, -off

OK, OK'd, OK'ing, OKs
Oral, verbal, written
Organizations/institutions

P
Part time/part-time
People/persons
Percent, percentage, percentage points
-person
Ph.D., Ph.D.s
Planets
Plants
Plurals
p.m./a.m.
Political parties and philosophies
Possessives
President
Principal/principle
Prison/jail
Punctuation (See *Punctuation* section.)

Q
Quotation marks (See *Punctuation* section.)
Quotations in the news

R
Reference works
Religious titles
Retweet
Roman numerals

S
Second reference
Secretary
Selfie
Sentences
Shall, will
Should, would
Side by side, side-by-side
Smartphone
Snapchat
South
Speeds
Spelling
State
State names
STEM

T
Teen, teenager, teenage
Telephone numbers

Television program titles
Temperatures
That (conjunction)
That, which (pronouns)
Time element
Time of day
Times
Time sequences
Titles
Today, tonight
Tomorrow
T-shirt
TV
Tweet
Twitter

U
United States
URL
U.S.
USA

V
Verbs
Verses
Versus
Vice
Vice president
Voicemail

W
Web
Website
Weights
West, Western, west, western
Who's, whose
Who, whom
Wide-
-wide
Woman, women

XYZ
Years
Yesterday
Youth
YouTube
ZIP code