

The Associated Press Stylebook: Entries to Know

NOTE: Purchase the 57th Edition (2024-2026) of the AP STYLEBOOK AT APSTYLEBOOK.COM.

In addition to the STYLEBOOK entries below, you should be knowledgeable of the PUNCTUATION chapter in the AP Stylebook.

A

Abbreviations and acronyms
Academic degrees
Academic departments
Academic titles
Accept/except
Addresses
Adult
Adverse/averse
Adviser
Affect/effect
Ages
All right
Among, between
Amount, number
a.m./p.m.
Animals
Annual
Apostrophe (See *Punctuation* section.)
App (See *Technology* section.)
Arabic numerals
Army
Associated Press, The
Association

B

Bachelor of Arts/Bachelor of Science
Because/since
Boy, girl
Brand names

C

Capital
Capitalization
Capitol
Citizen/resident/subject/national/native
City council
Collective nouns
Committee
Company/companies
Company names

Complement/compliment
Complementary/complimentary
Composition titles
Congress
Contractions
Coronaviruses
Corporation
Council/counsel
County
Courtesy titles

D

Dangling modifiers
Datelines
Dates
Days of the week
Decades
Decimal units
Department (esp. Department of Agriculture)
Dimensions
Directions and regions
Distances
Doctor
Dollars

E

Earth
E. coli
Ecology
Either/or, neither/nor
Email
Emoji (See *Technology* section.)
Essential clauses/nonessential clauses
Essential phrases/nonessential phrases
Ethanol
Events

F

Facebook (See *Technology* section.)
Family names
Farther/further
Federal
Fewer, less
Florida
Food
Foot
Fractions

G

Gender-neutral language
(particularly alumnus, alumni, alumna, alumnae)
Geographic names
Google (See *Technology* section.)
Governmental bodies
Governor
Grade, grader
Graduate

H

Happy holidays, merry Christmas
Hashtag
Highway designations
Hispanic
Historical periods and events
Holidays and holy days
Hurricane
Husband, wife

I

Illegal
Inch
Incorporated
Initials
Instagram (See *Technology* section.)
Internet (See *Technology* section.)
Italics
It's/its

J

Jargon
Judge
Junior, senior

K

L

Lay, lie
Legislative bodies
Legislative titles
Legislature
Like, as
-ly

M

Mad cow disease
Manager
Master of Arts/Science
Medfly
Media
Midwest
Miles per gallon
Miles per hour
Military titles
Millions, billions, trillions
Months

N

Names
National FFA Organization
No.
Northeast
Numerals

O

Off of
OK, OK'd, OK'ing, OKs
Organizations/institutions

P

People, persons
Percent, percentage, percentage points
Ph.D., Ph.D.s
Planets
Plants
Plurals
p.m., a.m.
Political parties and philosophies
Possessives
President
Principal/principle
Prison/jail
Punctuation (See *Punctuation* section.)

Q

Quotation marks (See *Punctuation* section.)
Quotations in the news

R

Reference works
Religious titles
Roman numerals

S

Second reference
Secretary
Selfie (See *Technology* section.)
Sentences
Shall, will
Should, would
Smart devices (See *Technology* section.)
Snapchat (See *Technology* section.)
South
Speeds
Spelling
State
State names
STEM, STEAM

T

Telephone numbers
Television program titles
Temperatures
That (conjunction)
That, which (pronouns)
TikTok (See *Technology* section.)
Time element
Time of day
Times
Time sequences
Titles
Today, tonight
Tomorrow
T-shirt

U

United States
URL (See *Technology* section.)
U.S.
USA

V

Verses
Versus
Vice

W

Web (See *Technology* section.)
Weights
West, Western, west, western
Who's, whose
Who, whom

XYZ

X (See *Technology* section.)
Years
Yesterday
Youth
YouTube (See *Technology* section.)
ZIP code